

## GUIDELINES FOR THE REPORTING PRESS

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### ◆ PRESS CENTER

The Press Center is located on the 5<sup>th</sup> floor of the International Convention Center of Kyoto (ICC Kyoto). Internet access through LAN cords as well as fax and photocopy machine will be provided. One-on-one interviews can be arranged by the Press Office during the days of October 5 through 7. Requests must be made in advance. A Closing Press Conference featuring key speakers will be held on Tuesday, Oct. 7, 2008, from 14:15 pm, at the International Convention Center of Kyoto (ICC Kyoto).

### ◆ REGULATIONS FOR WRITTEN PRESS

Written press will receive full access to all sessions. However, Press members are required to observe the Chatham House Rule in concurrent sessions. The Chatham House Rule reads as follows:

*"... PARTICIPANTS ARE FREE TO USE THE INFORMATION RECEIVED, BUT NEITHER THE IDENTITY NOR THE AFFILIATION OF THE SPEAKER(S), NOR THAT OF ANY OTHER PARTICIPANT, MAY BE REVEALED".*

The reporting press do not have access to the meal sessions, but they are invited to the light Buffet Lunch (on Sunday, Oct. 5, 11:45 - 13:00) and the Special Buffet Dinner (on Monday, Oct. 6, 18:30 - 20:00 - on an off-the-record basis regarding any information to be obtained during the dinner).

### ◆ REGULATIONS FOR TV CREW, CAMERAS & FILMING

Camera crews will be allowed to film on the events below. **Filming of other events which have not been agreed upon in advance by the STS forum Secretariat during the days of Oct. 5-7 is prohibited.**

#### SESSIONS:

<b>Sunday, Oct. 5</b>	10:30 - 11:30	Opening Plenary Session <i>"Science and Technology and the Future of Humankind"</i>
	13:20 – 15:50	Plenary Sessions <i>"Crucial Issues and Development of S&amp;T"</i> <i>"How is ICT affecting Humankind?"</i>
<b>Monday, Oct. 6</b>	08:30 – 09:50	Plenary Session <i>"Science and Technology in the Service of Health"</i>
	16:50– 18:00	Plenary Session <i>"Biofuels and their Potential Effect on Food Production and the Environment"</i>
<b>Tuesday, Oct. 7</b>	08:30 - 12:30	Plenary Sessions and Closing Plenary Session <i>"Summaries from Concurrent Sessions"</i> <i>"Participants' Open Session"</i> <i>"Role of Science and Technology in the 21st Century"</i> <i>"Returning to Harmony with Nature – What can we do?"</i>
	14:15 – 14:45	Closing Press Conference

Note: One camera crew or reporter per organization will be allowed in the designated areas.

### ◆ PRESS ACCREDITATION

All reporting press and technical staff (camera crew/soundman) who wish to cover the Fifth Annual Meeting must be accredited by the STS forum Secretariat.

To register, please go to the **Press Room** on our website: <http://www.stsforum.org/>, choose the **"Media Accreditation Request"** box, type in the required information and submit. To finalize your registration, you must send an ID photo to [press@stsforum.org](mailto:press@stsforum.org) by e-mail before **Friday, October 3, 2008, 18:00 (Tokyo Standard Time)**. Please follow the instructions on the website. A confirmation e-mail will be sent to confirm accreditation, and a printout will be required at registration.

◆ **COVERING THE PARTICIPATION OF HIH THE CROWN PRINCE OF JAPAN**

07:30 am: Doors of the ICC Kyoto open and registration starts.

10:00 am: Registration must be completed by then.

**Reporting point 1:** Arrival at 11:27 am [Main Entrance]

10:50 am: Please gather near the main entrance of the ICC Kyoto

**Reporting point 2:** Closing Plenary Session at 11:45 am [Main Hall]

10:00 am: Please gather at the designated Press areas in the back area of the Main Hall

**Reporting point 3:** Closing Plenary Session at 11:45 am [Main Hall]

10:00 am: Please gather at the designated Press areas to the right wing of the Main Hall

**Reporting point 4:** Farewell Buffet Lunch at 12:39 pm [Swan Room]

Only written press will be allowed, and only for the first 5 minutes. Cameras are not allowed.

**Note:**

- The schedule of HIH The Crown Prince is provided for the convenience for the reporting press only. You are requested to keep this information fully confidential prior to the event.
- You will not be able to leave one reporting point (1, 2 or 3) to go to another.
- You will not be allowed to report in case you fail to show up in time.
- You will not be allowed to report, film or take pictures of HIH The Crown Prince outside of the designated press area.
- During the Closing Plenary Session (11:45 am – 12:30 pm) you will be able to leave the Main Hall, but you cannot re-enter.

◆ **SECURITY REGISTRATION**

Badges will be issued at the Press Registration Desk upon presentation of a press card and a printout of press accreditation e-mail at the following time and places:

Saturday, Oct. 4	Time: 10:00 – 18:00 Place: Grand Prince Hotel Kyoto (Ground Floor)
Sunday, Oct. 5	Time: 08:30 – 19:30 Place: Entrance Lobby – ICC Kyoto
Monday, Oct. 6	Time: 07:00 – 18:00 Place: Entrance Lobby – ICC Kyoto
Tuesday, Oct. 7	Time: 07:30 – 13:00 Place: Entrance Lobby – ICC Kyoto

*For further information, please contact:*

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