🔍 1. Find a contactable participant

Go Menu -> Search

Search

Contact	☑ **Contactable participants**
	☐ **Participants you have contacted**

🔍 **Search**

2. Select a participant & write a message

Registered Participants List

Name		Title in Org….
Participant A	Contact	Project Manager
Participant B	Co...	STS forum
Participant C	Co...	

Dear Participant A,

Hi, I'm interested in your research …

Send

3. Send a message

You

Subject:

STS *forum* Networking tool message to you

Dear Participant A

***** ***** ***** *****

https://reg.stsforum.org/mypage/list.php?t=AM19_ah3BX&m=3LflZBGzMfm.....

Participant A

4. Start communication

Participant A

You

Science, Taro

I would appreciate it if you could spare me about 30 minutes either next Tuesday or Wednesday.

11 days ago

Science, Taro
Thank you for your message. I will see you at 3 p.m. next Friday.

11 days ago

You
I am glad to receive such a quick reply. It will be my pleasure to meet you on the 22nd of next month.

11 days ago

Science, Taro
OK

11 days ago

Message...

Send

⚙️ How to use the new feature

Go Menu -> Setting

Setting

Receive messages from other participants

🔘 Yes

⚪ No (Default)

| Contact Email | name@domain.com |

⚙️ OK