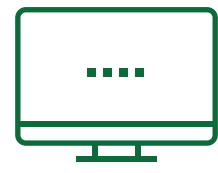


# How to attend a Microsoft Teams Live Event



## PC / Mac

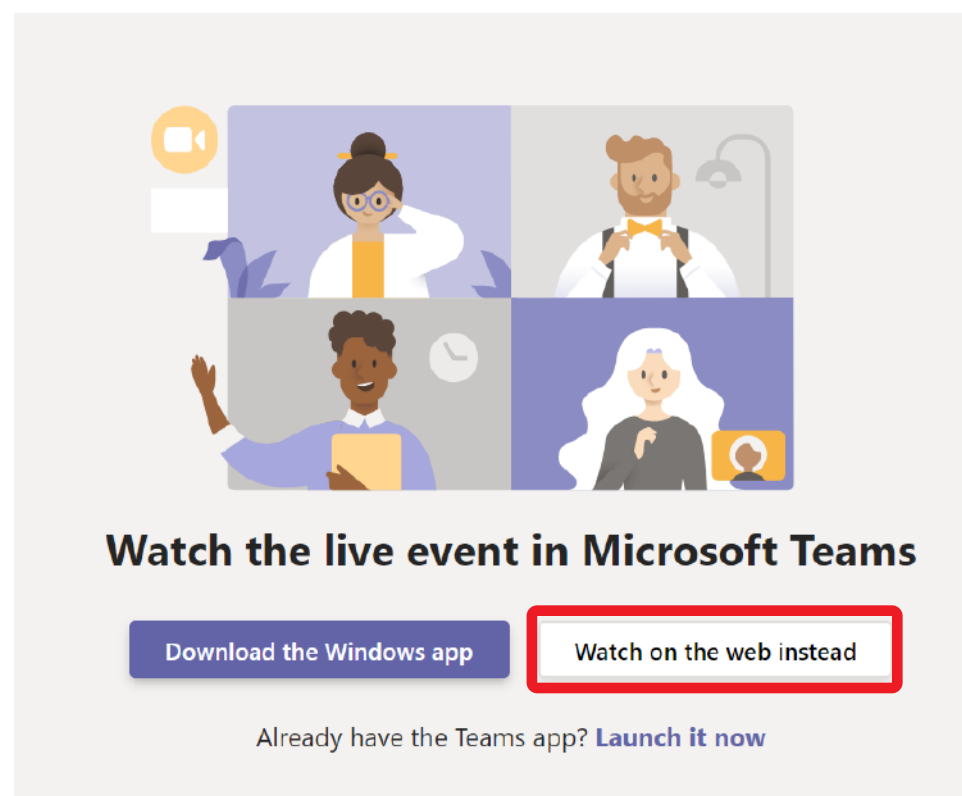
Click "View the session" button at each session page.

### STEP 1



Click "Watch on the web instead" when your web browser starts.

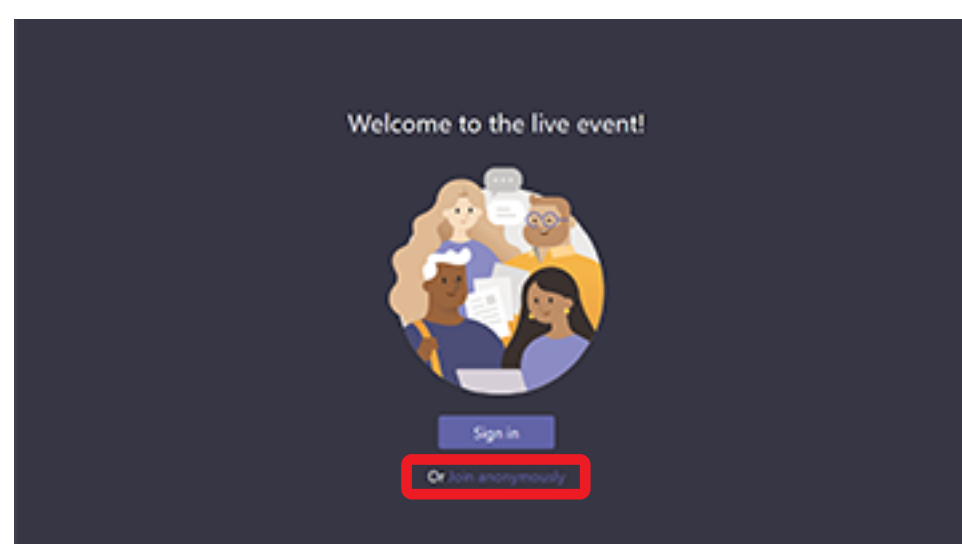
### STEP 2



If you have the Teams app, just click "Launch it now"

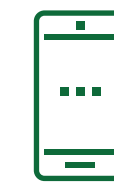
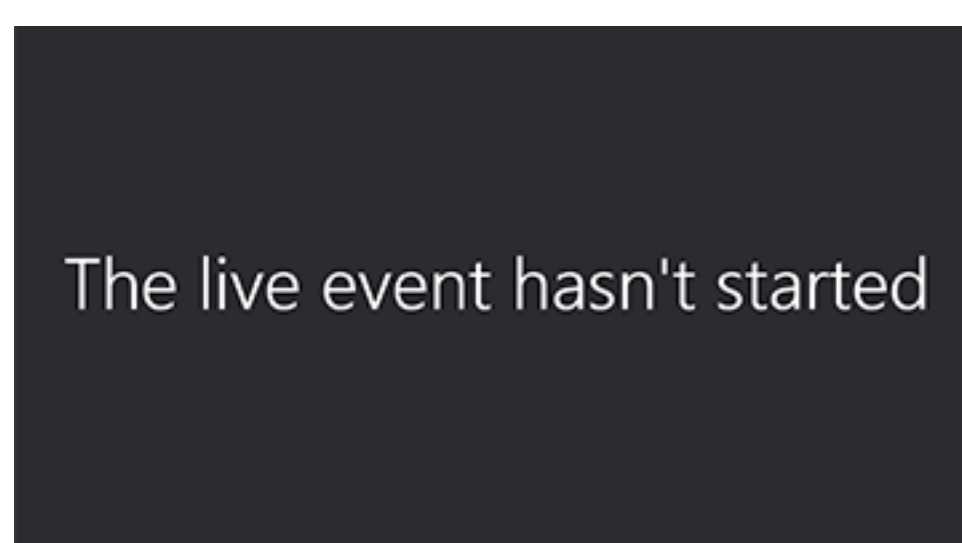
Click "Join anonymously" at the "Welcome to the live event!" page.

### STEP 3



Now you can watch the live event. Please wait for the live event to start.

### STEP 4



## Smartphone

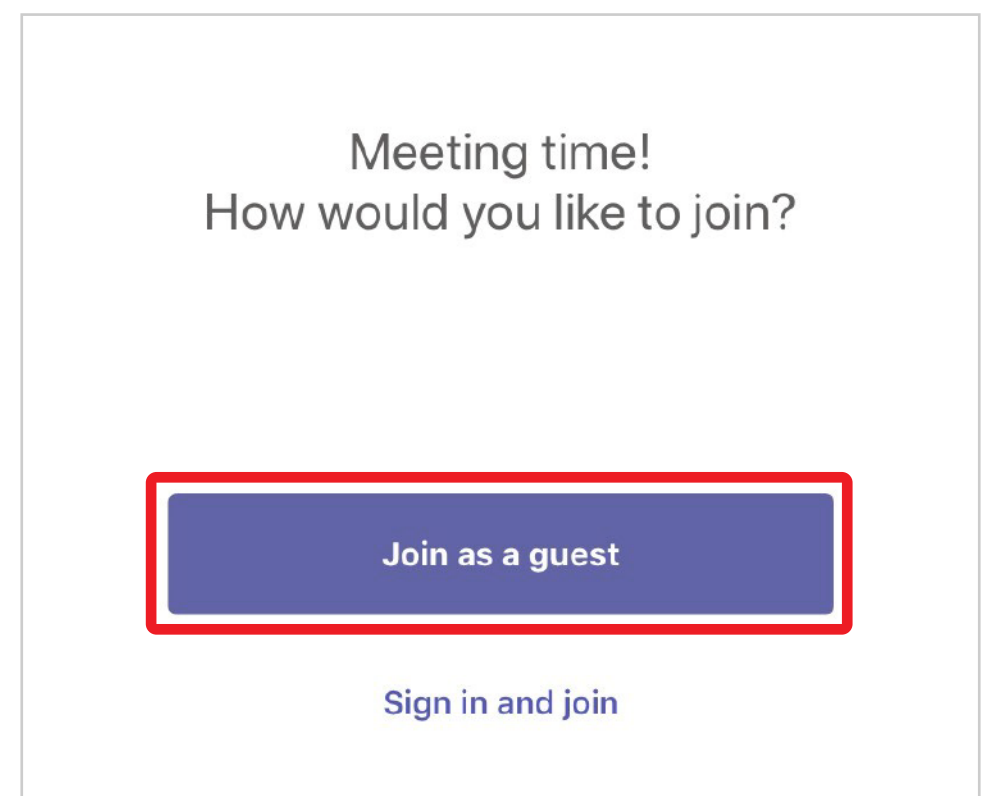
Click "View the session" button at each session page.

### STEP 1



Tap "Join as a guest".

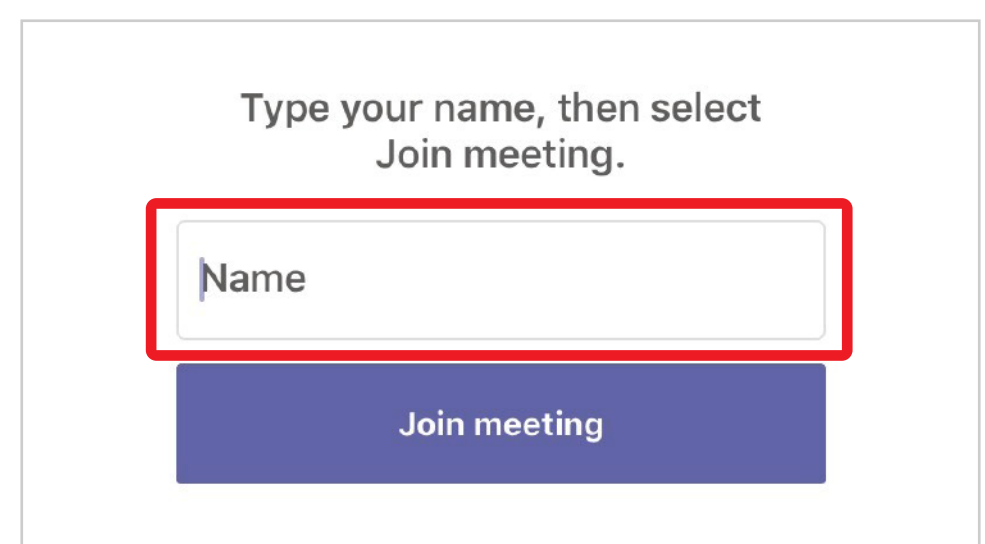
### STEP 2



If you have already used the Teams app, you can view the session while you are signed in.

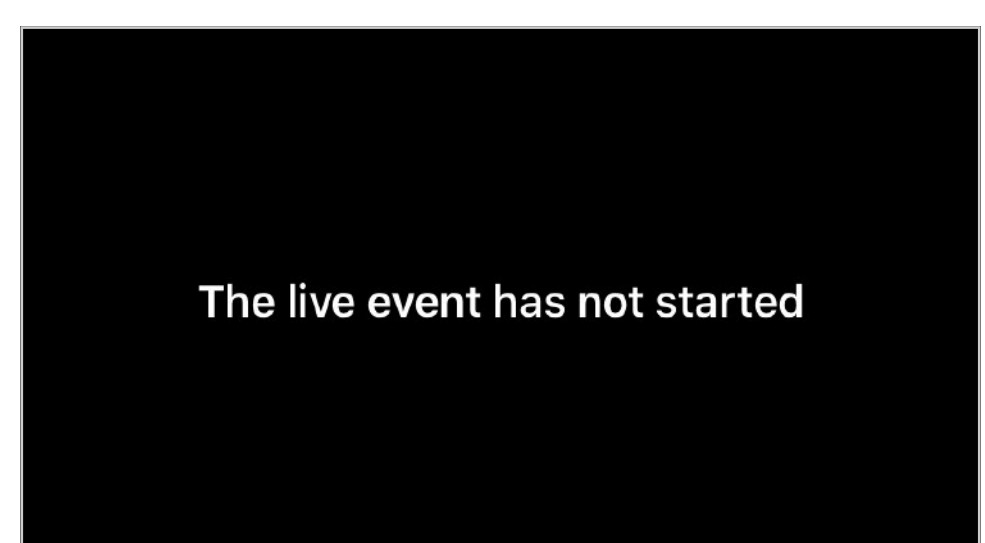
Please enter your name and tap "Join meeting"

### STEP 3

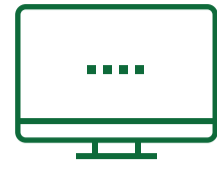


Now you can watch the live event. Please wait for the live event to start.

### STEP 4



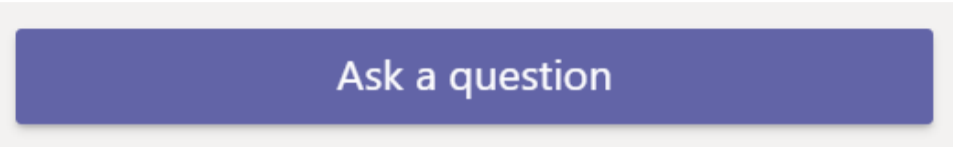
# How to ask a question in the live session



## PC / Mac

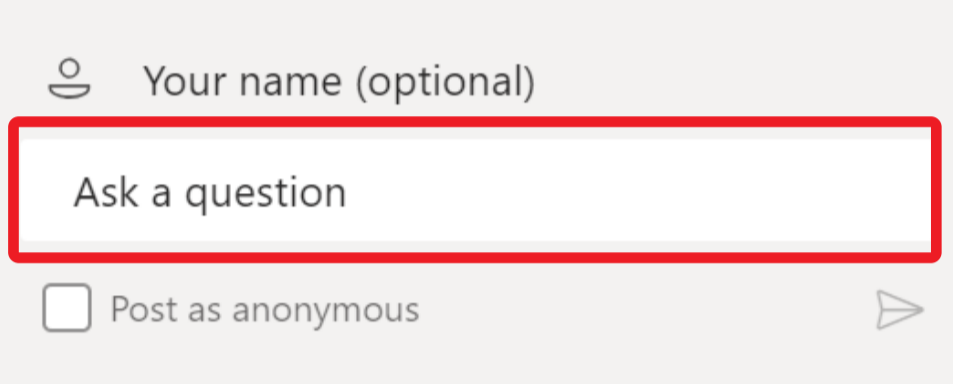
Click the "Ask a question" button.

**STEP 1**



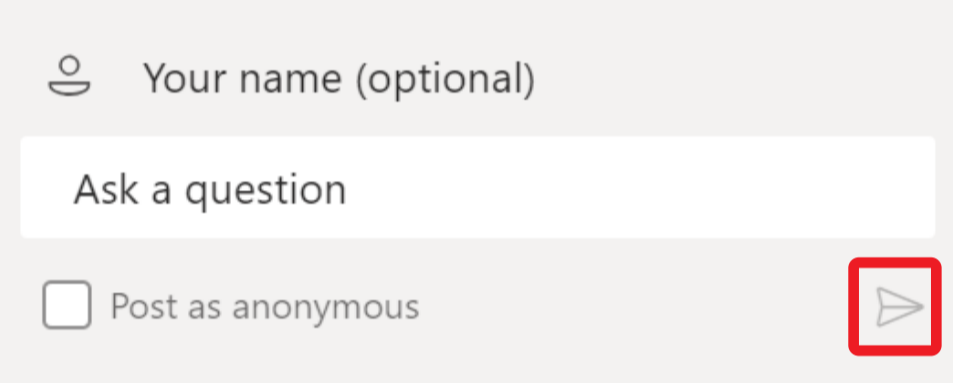
Please write your name and question. Please avoid sending your question anonymously.

**STEP 2**



Click "send",

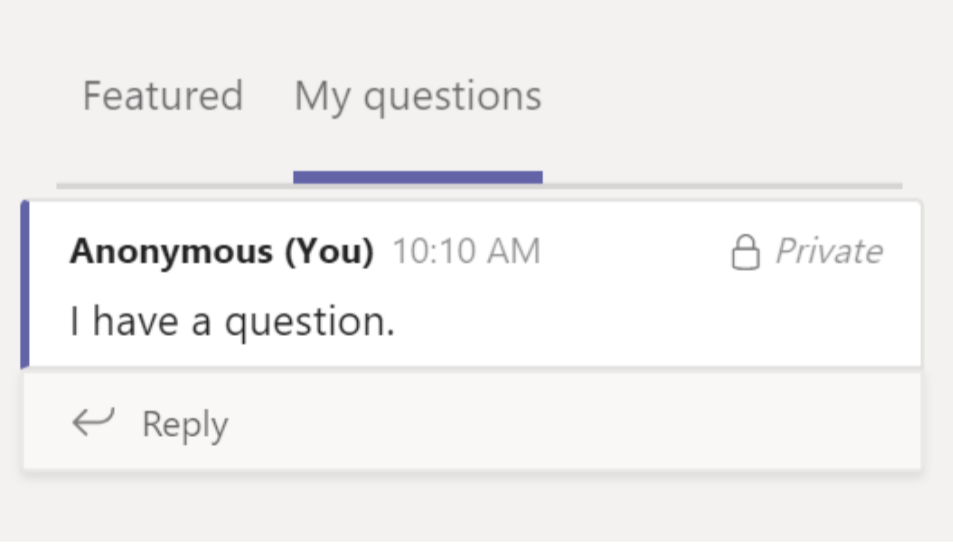
**STEP 3**



Your question will not be public and only organizer can see it.

Your question has been sent. The organizer will answer your question afterward.


**STEP 4**



## Smartphone

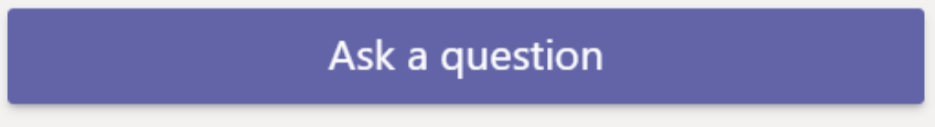
Tap the "?" button.

**STEP 1**




Tap "Ask a question".

**STEP 2**




Please write your name and question. Please avoid sending your question anonymously.

**STEP 3**



Tap "➤",

**STEP 4**



Your question will not be public and only organizer can see it.

Your question has been sent. The organizer will answer your question afterward.

**STEP 5**

In case if you cannot join the Teams Live, please call +81-(0)75-705-2036  
Available time: 21:30 - 25:30 3rd October (JST), 12:30 - 14:00 and 20:30 - 24:30 4th to 6th October (JST)

## System Requirements

### PC/Mac:

Minimum OS: Windows 8, MacOS X 10

### WEB BROWSER (PC/Mac):

Minimum Requirements: Microsoft Edge RS2, Google Chrome (Ver.3), Firefox (Ver.3), Internet Explorer 11

\*Safari is not supported.

### SMARTPHONE:

Minimum OS Requirements: Android 4.4, iOS 10

The Microsoft Teams app is required. Please download and install the app before you join

## Note

\*A connection speed greater than 2Mbps is required to watch Live.

\*Please leave and re-join if you experience technical issues while watching.

\*If you are unable to hear anything, please check that your speakers are not muted or the volume turned down to zero.

\*Click "pause" to temporary stop, "play" to restart playback during the live session. Click "LIVE" to return back to real time live.