



## Guidelines for the Media

The STS forum will hold its 19<sup>th</sup> Annual Meeting in Kyoto from Sunday, October 2, to Tuesday, October 4, 2022. The STS forum welcomes coverage by the world media. Complimentary press registration is available to the media (**all the sessions are conducted in English**). Please read the following guidelines carefully when covering this event. Should there be any changes made to this guideline, we will inform the registered members of the media in due course.

### What can you cover?

The print media will receive full access to all the plenary and concurrent sessions. The side events/peer meetings are closed except the 'Regional Action on Climate Change (RACC)' and the 'Dialogue between Young Leaders and Nobel Laureates' meetings. In the concurrent sessions, however, members of the press are requested to observe the Chatham House Rule.\* Broadcasting media including camera crews, reporters, and technicians will be allowed to film the plenary sessions only.

The sessions and meetings marked "OK" below are open to the respective media category:

Plenary and Concurrent Sessions:	PRINT MEDIA (Including news agencies)	BROADCAST MEDIA
<b>Plenary Sessions</b> (including Opening and Closing sessions) <i>Sunday, October 2 – Tuesday, October 4</i>	<b>OK</b> Please take a seat at the designated press area	<b>OK</b> Shooting must be made at the designated area by the Secretariat.
<b>Concurrent Sessions</b> <i>Sunday, October 2 and Monday, October 3</i>	<b>OK</b> The Chatham House Rule* must be observed	<b>Not Open to the Broadcast Media</b>

#### Side Events and Peer Meetings:

<b>Regional Action on Climate Change (RACC14)</b> <i>Saturday, October 1 from 1:30 pm to 5:50 pm</i>	<b>OK</b>	<b>Not Open to the Broadcast Media</b>
<b>Dialogue between Young Leaders and Nobel Laureates</b> <i>Saturday, October 1 from 12:50 pm to 3:30 pm</i>	<b>OK</b> The Chatham House Rule* must be observed	<b>Not Open to the Broadcast Media</b>

#### Times and places other than the sessions and meetings as specified above:

<b>Times and places other than the sessions and meetings as specified above</b> such as during other meetings, lunches, dinners and coffee breaks and at the lobby area or any hallways inside the venue.	<b>Not Open to the Media</b> Except when approval is obtained from the secretariat for individual interviews and other special purposes.	<b>Not Open to the Media</b> Except when approval is obtained from the secretariat for individual interviews and other special purposes.
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\*The Chatham House Rule reads as follows:

"... PARTICIPANTS ARE FREE TO USE THE INFORMATION RECEIVED, BUT NEITHER THE IDENTITY NOR THE AFFILIATION OF THE SPEAKER(S), NOR THAT OF ANY OTHER PARTICIPANT, MAY BE REVEALED".

**PLEASE REFRAIN FROM MAKING ANY STATEMENTS, COMMENTS AND QUESTIONS DURING THE SESSIONS. Photographing and interviews are not allowed in places other than the above, such as a lobby and a dining venue.**

## Media Accreditation

### 1. Media accreditation and online registration

Every member of the media is required to submit an invitation request that must be approved by our Admissions Committee. Please follow the steps below:

- (1) Email your request**
- (1) Please download the “Media Accreditation Request” (excel file) from the “Media” page of our official website (<https://www.stsforum.org/media/>) and send the duly filled form by email to: **public\_relations@stsforum.org**.
- Your request must be submitted by:**  
**Friday, September 16, 2022 at 5:00 pm Japan Standard Time**
- (2) Receive login details by email**
- (2) When your request is approved, your personal ID number, password and the URL of the registration website will be sent to you by email. Please note that this invitation is personal and non-transferrable.
- (3) Complete your registration online**
- (3) Please log in from the URL, and provide all required information and upload your ID photo to complete your registration

Please note that failing to complete your registration by the deadline specified below may result in an inability to enter the venue as your ID pass must be prepared in advance by the secretariat.

**Registration deadline is:**  
**Tuesday, September 27, 2022 at 10:00 am Japan Standard Time**

### 2. Receiving your ID pass

You can receive your ID Pass upon presentation of 1) your press ID with a photo and 2) your business card at the Press Registration Desk set up at the following times and places:

Date	Time	Place
Saturday, October 1	10:00 am - 6:30 pm	Lobby, The Prince Kyoto Takaragaike
Sunday, October 2	08:30 am - 3:00 pm	Main Entrance, Kyoto International Conference Center (ICC Kyoto)
Monday, October 3	07:30 am - 3:00 pm	
Tuesday, October 4	08:00 am - 10:00 am	

## Additional Information

### 1. Updated program and points of discussion available on official website

The program (besides side events and peer meetings), list of speakers, and points of discussion will be posted and updated on our official website. Please make sure to obtain the most updated information before coming to the venue as some speakers may change their participation from onsite to online or cancel their participation due to certain reasons.

**STS forum official website for 2022: <https://www.stsforum.org/kyoto2022/>**

### 2. Individual interviews

Individual interviews with speakers and participants can be coordinated to the extent possible if the requests to the secretariat are made in advance. Please send your request to [public\\_relations@stsforum.org](mailto:public_relations@stsforum.org).

#### **For further information, please contact:**

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