



## Guidelines for the Media

The STS forum will hold its 22<sup>nd</sup> Annual Meeting in Kyoto from Sunday, October 5, to Tuesday, October 7, 2025. The STS forum welcomes coverage by the world media. Complimentary press registration is available to media representatives (all sessions are conducted in English). Please read the following guidelines carefully when covering this event. Should there be any changes made to these guidelines, we will inform the registered members of the media in due course.

### What can you cover?

The print media will receive full access to all the plenary and concurrent sessions. The side events/peer meetings are closed except for the 'Regional Action on Climate Change (RACC)' and the 'Dialogue between Young Leaders and Nobel Laureates' meetings. In the concurrent sessions and 'Dialogue between Young Leaders and Nobel Laureates,' however, members of the media are requested to observe the Chatham House Rule.\* Broadcasting media, including camera crews, reporters, and technicians, will be allowed to film the plenary sessions only.

The sessions and meetings marked “OK” below are open to the respective media category:

Plenary and Concurrent Sessions:	PRINT MEDIA (Including news agencies)	BROADCAST MEDIA
<b>Plenary Sessions (Opening Session)</b> <i>Sunday, October 5, 10:00-11:00</i>	<b>Only writers are allowed</b> <ul style="list-style-type: none"><li>• Pool photography only.</li><li>• Print journalists must be seated in the designated press area.</li><li>• No photography or videography is permitted from the press seats, including with smartphones.</li></ul>	<b>Only writers are allowed</b> <ul style="list-style-type: none"><li>• Pool videography only.</li><li>• Reporters must be seated in the designated press area.</li><li>• No photography or videography is permitted from the press seats, including with smartphones.</li></ul>
<b>Plenary Sessions (except Opening Session)</b> <i>Sunday, October 5, after 11:00</i> <i>Monday, October 6, Tuesday, October 7</i>	<b>OK</b> <ul style="list-style-type: none"><li>• Please take a seat at the designated press area.</li><li>• Photography is allowed. Please use the designated area for shooting.</li></ul>	<b>OK</b> <ul style="list-style-type: none"><li>• Videography is allowed. Please use the designated area for shooting.</li></ul>
<b>Concurrent Sessions</b> <i>Sunday, October 6 and Monday, October 7</i>	<b>OK</b> <ul style="list-style-type: none"><li>• Please take a seat at the designated press area.</li><li>• The Chatham House Rule* must be observed.</li></ul>	<b>Not Open to the Broadcast Media</b>

#### Side Events and Peer Meetings:

<b>Regional Action on Climate Change (RACC17)</b> <i>Saturday, October 4 from 11:30 am to 6:35 pm</i>	<b>OK</b>	<b>Not Open to the Broadcast Media</b>
<b>Dialogue between Young Leaders and Nobel Laureates</b> <i>Saturday, October 4 from 12:50 pm to 3:30 pm</i>	<b>OK</b> <ul style="list-style-type: none"><li>• Kindly ask the staff for the seating area for the media.</li><li>• The Chatham House Rule* must be observed.</li></ul>	<b>Not Open to the Broadcast Media</b>

Times and places other than the sessions and meetings as specified above:

<b>Times and places other than the specified sessions and meetings</b> , including during other meetings, lunches, dinners, coffee breaks, and in lobby areas or any hallways inside the venue.	<b>Not Open to the Media</b> Except when approval is obtained from the secretariat for individual interviews and other special purposes.	<b>Not Open to the Media</b> Except when approval is obtained from the secretariat for individual interviews and other special purposes.
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**\*The Chatham House Rule** reads as follows:

*"... PARTICIPANTS ARE FREE TO USE THE INFORMATION RECEIVED, BUT NEITHER THE IDENTITY NOR THE AFFILIATION OF THE SPEAKER(S), NOR THAT OF ANY OTHER PARTICIPANT, MAY BE REVEALED".*

In this forum, to allow participants to speak freely, we apply the Chatham House Rule for certain meetings. When quoting statements made during the meeting in public documents or mass media, please do not quote in a way that identifies the speaker. While it is acceptable to quote like "on the theme of xxx, an opinion yyy was expressed," please do not quote in a way that allows the speaker to be inferred, even if the speaker's name is not explicitly mentioned.

## Special instructions to note for media coverage

### 1. Coverage and filming outside permitted locations and times

Please refrain from conducting interviews or filming outside the designated places and times (including lobbies and dining areas), unless you have prior application to and permission to do so from the secretariat.

### 2. Coverage of meetings

In the venue, please be seated in the designated press area or areas where press seating is permitted. Please refrain from speaking during the meetings.

### 3. Individual interviews with participants

To avoid interfering with free interaction among participants, individual interviews with each participant are subject to prior approval. It is prohibited to directly request interviews from participants without prior permission, or to approach participants who have already declined your interview requests.

### 4. Compliance with the Chatham House Rule

As noted on the earlier page of this guideline under "What can you cover?," the Chatham House Rule applies to concurrent sessions and other designated meetings of this forum to allow participants to speak freely during the meetings. Please read the instruction carefully and comply with it when publishing articles.

### 5. Other matters not specified in the coverage guidelines or materials provided

For any matters not specified in these coverage guidelines or materials provided, please follow the instructions of the secretariat.

### 6. Violations of prohibited actions or failure to follow secretariat instructions

Please note that if you engage in prohibited actions or fail to follow the secretariat's instructions, the secretariat may, at its discretion, collect your press ID pass and ask you to leave the venue.

## Individual interviews

Individual interviews with speakers and participants can be coordinated to the extent possible if requests are made to the secretariat in advance. Please send your request to [public\\_relations@stsforum.org](mailto:public_relations@stsforum.org).

# Media accreditation

## 1. Media accreditation and online registration

Every member of the media is required to submit an invitation request that must be approved by our Admissions Committee. Please follow the steps below:

### (1) Email your request



### (2) Receive login details by email



### (3) Complete your registration online

- (1) Please download the "Media Accreditation Request" (Excel file) from the "Media" page of our official website (<https://www.stsforum.org/media/>) and send the completed form by email to: **public\_relations@stsforum.org**.

**Your request must be submitted by:**

**Wednesday, September 24, 2025 at 5:00 pm Japan Standard Time**

- (2) When your request is approved, your personal ID number, password and the URL of the registration website will be sent to you by email. Please note that this invitation is personal and non-transferrable.

- (3) Please log in using the provided URL, fill in all required information, and upload your ID photo to complete your registration.

Please note that failing to complete your registration by the deadline specified below may result in an inability to enter the venue, as your ID pass must be prepared in advance by the secretariat.

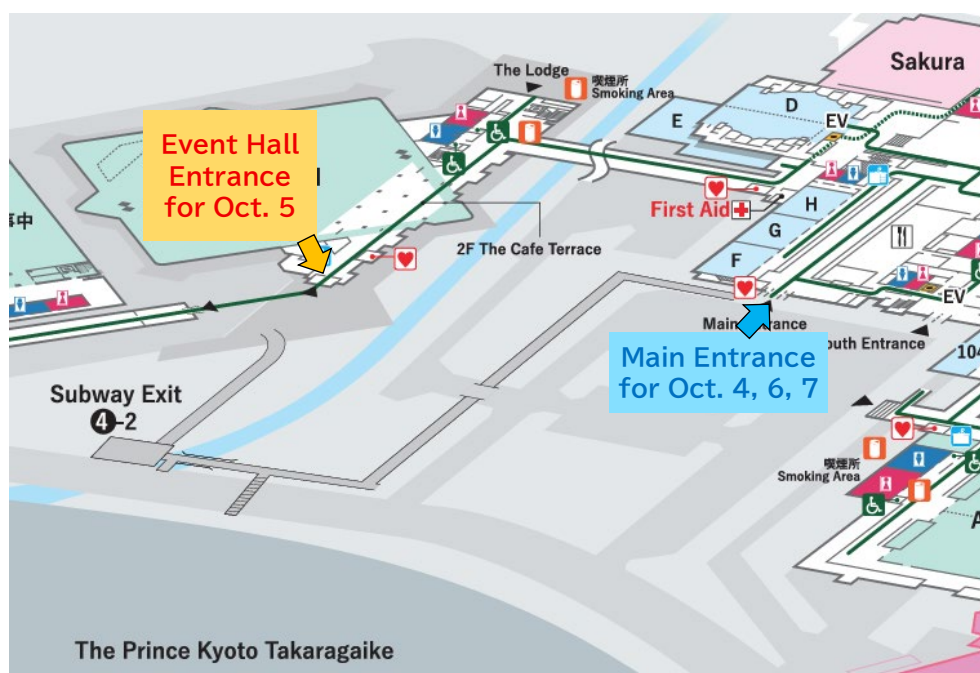
**Registration deadline is:**

**Tuesday, September 30, 2025 at 10:00 am Japan Standard Time**

## 2. Receiving your ID pass

You can receive your ID Pass upon presentation of 1) your press ID with a photo and 2) your business card at the Press Registration Desk set up at the following times and places (if you do not have a press pass, please present alternative photo identification such as an employee ID, driver's license, or passport):

Date	Time	Place: Kyoto International Conference Center (ICC Kyoto)
Saturday, October 4	10:00 am - 06:30 pm	<a href="#">Main Entrance</a>
Sunday, October 5	08:30 am - 03:00 pm	<a href="#">Event Hall Entrance (only on this day)</a>
Monday, October 6	07:30 am - 03:00 pm	<a href="#">Main Entrance</a>
Tuesday, October 7	08:00 am - 10:00 am	<a href="#">Main Entrance</a>



## Updated program and discussion points available on official website

The program (excluding side events and peer meetings), list of speakers, and points of discussion will be posted and updated on our official website. Please make sure to check for the most up-to-date information before coming to the venue, as some speakers may have canceled their participation due to unforeseen circumstances.

**STS *forum* official website for 2025:** <https://www.stsforum.org/kyoto2025/>



### **For further information, please contact:**

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